

**REQUEST FOR PROPOSAL (RFP)
WORKERS COMPENSATION THIRD PARTY CLAIMS ADMINISTRATOR
FOR THE CITY OF STOCKTON, CALIFORNIA
(PUR 23-025)**

ADDENDUM No. 1

DATE: 05/02/2023

To All Potential Proponents:

A. This Addendum shall be considered part of the proposal documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original proposal documents, this Addendum shall govern and take precedence. PROPONENTS MUST SIGN THE ADDENDUM AND SUBMIT IT WITH THEIR PROPOSALS.

B. Proponents are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Addendum. It will be construed that each Proponent's Proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

PLEASE NOTE THE FOLLOWING QUESTIONS/ANSWERS/CHANGES TO (PUR 23-025). THE CITY'S RESPONSES TO QUESTIONS SUBMITTED ARE IN BLUE

Questions & Answers

1. When would the contract start date be?
Contract will commence on October 1, 2023
2. What are the current number of open files, indemnity, future medical, etc.
As of 04/01/2023 our total open claim count was 578. Of those, 21 are Medical only and 299 are Future Medical Claims.
3. What is the current TPA staffing level.
Refer to RFP 2.0 Scope of Services 1. Given caseload requirements documented, staffing levels are expected to be adequate to support the open files as indicated in answer in question 2.
4. What are the Average volume of UR referrals per month?
For the first quarter of the calendar year 2023, the average UR referrals were 78 per month.
5. Can companies from outside the USA submit a Proposal?
Proponent must be licensed to perform the work described in the RFP pursuant of California law.
6. Will there be a need to come attend meetings in Stockton?
The City of Stockton utilizes in person and virtual meetings as needed. Physical attendance at some meetings may be required.
7. Can tasks be performed related to the RFP outside the of USA.

Work may need to be performed by persons within the State of California as required by California law. Additionally, certain tasks may need to be performed in-person.

8. Can proposals be submitted via email?
Refer to RFP, section 8.0 Proposal Documents.
9. Please provide the total Workers' Compensation claims reported for the 12 months ending 03/31/2023: Indemnity (45) Medical only (306) Incident only (124)
10. What is the total number of open claims (all DOI) as of 03/31/2023?
As of 03/31/2023 our total open claim count was 576. Of those, 21 are Medical only, 256 are indemnity and 299 are Future Medical.
11. How many of the current open claims (all DOI) are litigated (the injured worker is represented by Counsel) as of 03/31/2023? 135.
12. The scope of the services included in the RFP are similar but not exactly the same as the PRISM Standards adopted 2019 (the City's Excess Pool). Will the City accept those required by PRISM? Specifically in the following sections: Scope of Work 2.0 (6), (7), (9), (15), (17), and (22).
At this time, the City will not accept time frames except as listed in the Scope of Work as published.
13. Please provide a copy of the City's current Unitization Review Plan.
This information is not available to share publicly at this time.
14. Does the City currently utilize a Pharmacy Benefits Management program (PBM)? If so who is the current service provider? Yes, it is MyMatrixx.
15. Is the City of Stockton requesting a flat annual fee?
Proponents are free to submit their usual pricing options for consideration.
16. What are the number of hours for workers' compensation for Nurse Case management (NCM) and Utilization Review/Peer Review (UR/PR) Services:

DESCRIPTION	FY 2019 (Number of Hours)	FY 2020 (Number of Hours)	FY 2021 (Number of Hours)
Telephonic Case Management	See Below	See Below	See Below
Field Case Management	See Below	See Below	See Below
Utilization Review	Total Actions = 1,346 Total UR Exp: \$252,076	Total Actions = 1,226 Total UR Exp: \$194,670	Total Actions = 1,145 Total UR Exp: \$210,930
Peer Review	Included in UR	Included in UR	Included in UR

17. What is the number of transactions for Medical Bill Review (and Pharmaceutical Benefits Management (MBR/PBM) services). Table below:

DESCRIPTION	FY 2019 (Number of Transaction)	FY 2020 (Number of Transactions)	FY 2021 (Number of Transactions)
Total Number of Medical Bills	6586	6974	8008
Total Number of Pharmaceutical Bills	2600	2117	1853

PROPONENT MUST ACKNOWLEDGE THIS ADDENDUM BY SIGNING BELOW AND ATTACHING THE SIGNED ADDENDUM TO THE PROPOSAL:

Company Name _____

Contact Person _____

Signature _____

Date _____

Proposals Due – Promptly by 2:00 P.M., Thursday, April 18, 2023, at the City Clerk’s Office.

-----City of Stockton Use Only below this line-----

Addendum acknowledged and signed? _____ (Procurement Specialist’s initials)